

Rush-Henrietta Central School District

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Board of Education

Susan E. Banker
President

Pamela J. Reinhardt
Vice President

J. Kenneth Graham Jr., Ph.D.
Superintendent of Schools

Karen A. Flanigan
School District Clerk

Robert C. Bower
Jean M. Chaudari
Diane E. McBride
Sue A. Smith
Phyllis P. Wickerham

**Board of Education Meeting
Rush-Henrietta Central School District
Ninth Grade Academy
Diana “Dee” Strickland Conference Room
January 24, 2012
MINUTES**

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services
Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
Mr. George DesMarteau, School Attorney
Mr. Andrew Whitmore, Executive Director, School Finance
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. Banker and Dr. Graham were absent. Mrs. Reinhardt called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited and introductions done. Mrs. Reinhardt added Board Member Report from Student Representative to the agenda (item #1A) and said item #12B would be deleted as it was a duplicate of item #11B. There were no announcements.

Call to Order

1A. Board Member Report from Student Representative

Luke Sorber reported that Link Crew has been doing a very good job preparing the sophomores for midterms. The group offered afterschool study sessions, which included pizza, beverages, and studying. He said it was a more supportive environment and that teachers were available in each subject area. He also said the senior class is having a fundraiser – basketball game with the Harlem Wizards, similar to the Globetrotters – to help lower the price of tickets for the senior ball. Students from the high school will play the Harlem Wizards at 6:30 p.m. Thursday, Feb. 2, in the Senior High School gym.

Student Representative

2. Public Forum

Max Murray, 6879 East River Road, Rush, NY 14543

Mr. Murray, a junior at the Senior High School, voiced his concern over having nine midterms – class-based exams – in four days of class and then not having any exams in the three days of no school allotted for exams. He said having the exams in class, in addition to playing a sport, working, and studying for the exams is way too much. He brought his concern to the board in the hope that situations like this do not happen in future years for students taking AP classes. He explained that it was a very difficult and overwhelming time, especially as he is applying to reputable schools and wants good grades for his college applications. Mrs. Reinhardt thanked him for speaking to the board and said that she could not promise any answers, but would have Mr. Barbeau and Dr. Graham look into it.

Public Forum

3. Consent Agenda Items for Routine Matters (Reference Appendices #3A-H)

- A. Action pertaining to the award of bids:
 - 1. Equipment sale
- B. Action pertaining to acceptance of the following change orders:
 - 1. #GC-003 – Building Innovation Group, Inc., Fyle, \$4,152.00
 - 2. #GC-004 – Building Innovation Group, Inc., Sperry, (\$742.00) CR
- C. Action pertaining to approval of a donation
- D. Action pertaining to approval of a donation
- E. Action pertaining to approval of the Roth Comprehensive Educational Plan
- F. Action pertaining to approval of CSE/CPSE recommendations
- G. Action pertaining to approval of minutes of the Board of Education meeting:
 - 1. Minutes of the meeting of January 10, 2012
- H. Action pertaining to approval of minutes of the Finance & Audit Committee meeting:
 - 1. Minutes of the meeting of January 13, 2012

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #3A-H
MOVED: Mrs. Chaudari
SECONDED: Mrs. Smith
MOTION CARRIED: 6-0**

4. Action pertaining to approval of Personnel Actions (Reference Appendix #4)

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS
MOVED: Mrs. McBride
SECONDED: Mrs. Smith
MOTION CARRIED: 6-0**

Mr. Bower asked what “The Other Side” was under item #5, Club/Activity. Mr. Barbeau does not know, but will look into it.

5. Action pertaining to acceptance of the moving of Greywood Meadows subdivision from Section 76, serving the Fyle school attendance area, to the Sherman school attendance area to ensure adequate space for continuous enrollment, without otherwise changing the remaining area within Section 76 beginning with the 2012-13 school year as per the recommendation of the Instructional Space Committee (Reference Appendix #5)

**MOTION PERTAINING TO ACCEPTANCE OF THE MOVING
OF GREYWOOD MEADOWS SUBDIVISION FROM SECTION
76, SERVING THE FYLE SCHOOL ATTENDANCE AREA,
TO THE SHERMAN SCHOOL ATTENDANCE AREA
BEGINNING WITH THE 2012-13 SCHOOL YEAR
MOVED: Mrs. Wickerham
SECONDED: Mr. Bower
MOTION CARRIED: 6-0**

**6. Action pertaining to acceptance of External Audit Reports
(Reference Appendices #6A-C)**

- A. Action pertaining to acceptance of the auditor’s Single Audit Report for year ended June 30, 2011

Consent Agenda

Personnel
Actions

Space Committee
Recommendation

External Audit
Reports

- B. Action pertaining to acceptance of the auditor’s Extraclassroom Activity Funds Financial Report for year ended June 30, 2011
- C. Action pertaining to acceptance of Rush-Henrietta’s Extraclassroom Activity Audit Corrective Action Plan

**MOTION PERTAINING TO ACCEPTANCE OF THE
EXTERNAL AUDIT REPORTS #6A-C**

**MOVED: Mrs. Wickerham
SECONDED: Mrs. Smith
MOTION CARRIED: 6-0**

- 7. **Action pertaining to acceptance of the auditor’s Medicaid Services and Documentation Internal Audit Report for year ended June 30, 2011 (Reference Appendix #7)**

Medicaid Internal
Audit Report

**MOTION PERTAINING TO ACCEPTANCE OF
THE AUDITOR’S MEDICAID SERVICES AND
DOCUMENTATION INTERNAL AUDIT REPORT**

**MOVED: Mr. Bower
SECONDED: Mrs. McBride
MOTION CARRIED: 6-0**

- 8. **Workshop – Stonewood Village Tutoring Service (Reference Appendix #8)**

Mr. Barbeau gave an introduction and Mrs. Anselme provided an overview of the tutoring service – what the vision is, where we are currently, and where we plan to go from here. Dr. Andrea Hyatt, Winslow Elementary School principal, and Mrs. Denise Zeh, Roth Middle School principal, were in attendance to explain the tutoring service. Dr. Hyatt stated that she and Mrs. Zeh are excited to provide this service, how pleased they are with how things are going, and that they are hoping to make a long-term impact for the community. She provided a handout and highlighted some of the items on it. Dr. Hyatt also said the town, the district, and Pathstone (manger of Stonewood Village) are all working together and thanked Pathstone for the use of their beautifully renovated facilities. Dr. Hyatt said the biggest goal is to have students reading by third grade and there are a lot of pieces – social and emotional – to deal with before getting to the academic piece. She said it’s a multi-year commitment for families and that family support is needed in order for this to happen. The program also is working on getting parents to interact with each other. Mrs. Zeh stated that in order to reach goals, they have to make sure the work is purposeful and that all work being done focuses on academic achievement. She reviewed some of the topics that would be discussed at the monthly parent workshops. She also reviewed the long-term outreach goals.

Workshop –
Stonewood Village
Tutoring Service

- 9. **Workshop – Budget Development (Reference Appendix #9)**

In Dr. Graham’s absence, Mr. Barbeau provided an overview of the budget handout. He said Dr. Graham is mainly looking at two things – the governors’ budget proposal and the board’s suggested changes from the last meeting so that he can make adjustments. Mr. Whitmore reviewed the budget document highlighting \$300,000 less in BOCES aid, the limiting of 403(b) providers to the “preferred provider” list, BOCES-Services Costs Adjustment, and the items located under Other Considerations. Mr. Barbeau stated that any of the items listed under Other Considerations could reduce the current \$386,100 gap.

Workshop – Budget
Development

- 10. **Superintendent’s Report**

- A. Exchange Students – High School Diploma Request

Superintendent’s
Report

Mrs. Anselme provided a report on her follow-up to a request made by two foreign exchange students at the Jan. 10 board meeting to receive a Rush-Henrietta high school diploma. Mrs. Anthony encouraged board members to read Policy 4351 to be prepared for a possible proposal/recommendation from Mrs. Patton, Senior High School principal.

11. New Business

A. Board Retirement Dinner vs. Reception

Mrs. Reinhardt reported that a dinner would be held this year. She asked board members how they'd like to honor district retirees in the future. Discussion ensued. The decision was to continue with a retirement dinner.

B. Claims Auditor Quarterly Report (**Reference Appendix #11B**)

There were no questions or concerns.

C. Board Budget Quarterly Report (**Reference Appendix #11C**)

There were no questions or concerns.

D. Review Board Goals (**Reference Appendix #11D**)

The board reviewed its goals.

- Mrs. Reinhardt and Mr. Bower will put all paperless board meeting options on paper by the end of the year so the board can have a discussion and make a decision.
- Mrs. McBride asked board members to “reply all” when responding to Mrs. Flanigan about attending school visits so everyone is aware of who will be attending.
- Mrs. McBride is working on the orientation manual with an anticipated completion date of May 2012.
- Explore alternative board evaluation tools – Mrs. McBride said Dr. Graham suggested using the board goals as another tool. A suggestion was made to try surveymonkey.com. Dr. Graham also offered to come up with a tool.
- Develop scholarship fund criteria & Develop criteria and process for acknowledging special service and memorials – Still being worked on. Progress is being made.

12. Board Member Reports

A. MCSBA Legislative Committee (Jan. 11)

Mrs. Reinhardt forwarded the minutes. She spoke of three upcoming lobbying opportunities and asked that anyone interested in attending e-mail Sherry Johnson at MCSBA and copy all board members in. She explained the lobbying process. The deadline for the MCSBA lobbying trip is Feb. 10, which is mainly for hotel purposes. She said there are links to some resources included in the minutes and reiterated that so much of what we do here is reactive to what is happening in the legislative arena.

B. Finance & Audit Committee – Claims Auditor’s Quarterly Report (Jan. 13)

This is a duplicate agenda item. See item #11B.

C. MCSBA Information Exchange Committee (Jan. 18)

Mrs. Wickerham said she attended with Mrs. Anselme. One of the topics was on social norms - how expectations vary amongst all settings, and that it's important to be consistent across the board. The other topic was about bullying and the fact that adults can bully as well as students. Districts were encouraged to check their policies and practices. Mrs. Anselme assured Mrs. Wickerham that Rush-Henrietta is way ahead of the game. Participants were provided with website addresses and links to use as resources. It was a good presentation. Next month's presentation (Feb. 8) will

New Business

Board Member Reports

be on social media and the network (policies and procedures), followed by a roundtable discussion. If interested in attending, let Mrs. Wickerham know.

D. Greece Board Retreat

Mrs. McBride said it was an honor for Rush-Henrietta's board to be asked to present at Greece's retreat. Mrs. McBride, Mrs. Banker, and Dr. Graham attended. Mrs. McBride said they moved away from the PowerPoint presentation and went a little further in depth with explanation. They shared ways for Greece's board to collaborate and work together and that it was very well received. They left the Greece board with an open invitation to contact R-H if in need of more assistance.

Mrs. Reinhardt reminded board members of the legislative breakfast at the Holiday Inn Airport from 9 to 11:30 a.m. Saturday, Feb. 4. She said the group is trying to guide the breakfast more, and there's a note taker to try to keep it on track. Last year's program format was much better. Mrs. Reinhardt plans to attend. Mrs. Flanigan will e-mail board members and inform MCSBA (Sherry Johnson) who will be attending.

Although board members were asked to e-mail their board reports at the Jan. 10 meeting due to time constraints, Mrs. Smith was interested in the comments from the DPAC meeting. Mrs. Chaudari and Mrs. McBride provided highlights (e.g. time expected, professional development, and personal experiences as to how they became board members). Mrs. Wickerham also spoke of the information she provided the Fyle parent group about being a board member. Mrs. Smith said it was important when talking to people to encourage them to attend a board meeting to see what takes place.

13. Board Meeting Recap

- Senior class fundraiser, 6:30 p.m. Thursday, Feb. 2 (Harlem Wizards playing students)
- Mr. Barbeau to look into personnel action #5 – The Other Side
- Policy 4351 – read to be prepared for exchange student proposal
- The board would like to continue with the retirement dinner
- Board goals (paperless meetings) – Mrs. Reinhardt/Mr. Bower to compile a list of options
- Board goals (#5A, B) – being worked on
- Mr. Barbeau to take information provided by the public forum speaker to Dr. Graham
- Lobbying trips – e-mail Sherry Johnson at MCSBA and copy in all board members
- MCSBA Information Exchange – Wednesday, Feb. 8, Holiday Inn Airport
- Legislative breakfast – Saturday, Feb. 4 – Let Mrs. Flanigan know if you plan to attend.

Meeting Recap

14. Adjournment

Adjournment

MOTION TO ADJOURN THE MEETING AT 8:49 P.M.

MOVED: Mrs. McBride

SECONDED: Mr. Bower

MOTION CARRIED: 6-0

Respectfully submitted,

Karen A. Flanigan
School District Clerk

Board Approved: February 14, 2012